

RECHARTER CHECK SHEET

Unit _____ Worker/Commissioner name _____

Person presenting charter _____ Phone _____

Place a check mark after verifying each of the items below:

PHOTOS OR SCANS OF ALL REQUIRED APPLICATIONS, CRIMINAL BACKGROUND CHECK AUTHORIZATIONS, AND YOUTH PROTECTION TRAINING CERTIFICATES SHOULD BE ATTACHED TO THE MEMBER'S ENTRY IN INTERNET RECHARTERING 2.0. IF NOT ATTACHED ELECTRONICALLY, YOU MUST DELIVER THEM TO COUNCIL REGISTRATION.

_____ New youth applications checked & attached (signed by unit leader, parent, Venturer).

_____ New adult applications checked & attached (SS#, all questions initialed, signature on background check authorization page & signatures of applicant, committee chair [CC] and chartered organization).

UNITS WITH PERSONS AGED 18 AND OVER PARTICIPATING AS YOUTH MEMBERS
_____ Adult applications / YPT for each new youth member aged 18 and over (positions UP, VP, EP).

_____ Background check authorization forms for new adult applications, including UP, VP, EP.

_____ Copy of YPT Y01 certificate completed after 1/1/2020 for all new adult applications.

_____ Charter roster approved online

_____ Top leader trained (CM, SM, NL, SK or EA). **NOT CHECKED BY INTERNET RECHARTERING**

_____ Completed JTE form. Level earned _____

PACKS ONLY - NOT CHECKED BY INTERNET RECHARTERING
_____ Roster has den leaders (DL, WL, TL, LG) for all Cub programs for which it has youth members.
_____ Roster has at least 1 den leader for each 8 youth members.

CALCULATION OF TOTAL FEE DUE

1. Enter total fee from charter application printout..... \$ _____

2. Enter amount paid online by credit card or E-check..... \$ _____

Total due (subtract #2 from #1) \$ _____

or { _____ Pay balance from unit account
_____ Check payable to BSA-SHAC

DELIVER CHECK TO COUNCIL REGISTRATION

Date _____ Receipt # _____

*****OFFICE USE ONLY*****

Date originally received _____ Check information _____

To DE _____ JTE level _____