

# College of Commissioner Science 2022 - Course Schedule Matrix

FINAL - 9/6/2022

7:00-8:00a	Flags / Gathering / Check-in for Saturday arrivals / Breakfast for retreat attendees				
Period 1 8:00-8:45a	BCS-101 Core Concepts of Unit Service	BCS-152 Planning, Implementing and Promoting Roundtables	MCS-312 Recruiting The 21st Century Volunteer	CED-818 Commissioning in the Outdoors	MCS-311 All About the ADC's Role
Period 2 9:00-9:45a	BCS-103 Linking District Resources	BCS-154 Roundtable Fundamentals	MCS-313 Onboarding Commissioners	DCS-602 Servant Leadership	DCS-501 Selecting Your Project or Thesis Topic
Period 3 10:00-10:45a	BCS-104 Contacting Units	CED-815 Scoutbook for Commissioners	MCS-314 The Commissioner and the Professional	MCS-413 Retaining, Recognizing, and Rewarding Commissioners	DCS-503 Developing Your Project or Thesis
Period 4 11:00-12:45p	Lunch Break / Keynote Presentation with Frank Tsuru (CED 896) / Commissioner Awards Ceremony				
Period 5 1:00p-1:45p	BCS-105 Resolving Common Unit Issues	MCS-350 Unit & Roundtable Commissioners Working Together	BCS-117 The Commissioner and the Unit Key 3	CED-817 How Commissioners Support Membership Growth	DCS-603 Recruiting for Diversity in Scouting
Period 6 2:00p-2:45p	BCS-114 Understanding & Communicating with Today's Leaders	CED-752 Advanced Roundtable Promotion	CED-716 Navigating Difficult Conversations	DCS-601 Successful District Commissioner Meetings	MCS-316 Developing the Unit Service Plan
Period 7 3:00p-3:45p	BCS-116 Collaborative Assessments	MCS-358 Addressing Unit Challenges through Roundtable	MCS-304 Service for Units at Risk	CED-802 Using Commissioner Tools to Manage Your Commissioner Team	DCS-516 Succeeding With the Unit Service Plan

**CCS 2022 Courses & Descriptions**  
FINAL as submitted - September 6, 2022

CCS Course Number	Course Name	Course Description
BCS 101	BCS 101 – Core Concepts of Unit Service	The position of commissioner is one of the oldest in Scouting. This course reviews and reinforces the core concepts of unit service and identifies the key skills needed for commissioners to be able to serve their units well.
BCS 103	BCS 103 – Linking District Resources	This course covers the key role a commissioner plays in linking unit leaders to the resources of the district committee in order to gain access to additional resources and guidance for the unit. (Updated 12/31/21)
BCS 104	BCS 104 – Contacting Units	The course discusses how connections commissioners make with their units are at the heart of unit service. This course looks at the role of contacts between commissioners and their units and explains the importance of using Commissioner Tools to record and manage unit contacts.
BCS 105	BCS 105 – Resolving Common Unit Issues	This course will build the commissioner’s knowledge of the early warning signs of a unit in danger of failing, as well as use group discussions about how to support problem-solving of some common issues.
BCS 114	BCS 114 - Understanding & Communicating with Today's Leaders	With a focus on Gen-Xers and Millennials, this updated course looks at the best ways to connect with these generations of adults, both as parents of youth and as volunteers in Scouting. (Updated 4/15/22)
BCS 116	BCS 116 – Collaborative Assessments	This course examines the need for collaboration among key unit leaders and the unit commissioner in assessing the unit’s strengths and needs in order to build an effective Unit Service Plan for working toward their goals.
BCS 117	BCS 117 - The Commissioner and the Unit Key 3	This course examines the different roles of each of the Unit Key 3 members, the role of the unit commissioner, and the productive relationship these important volunteers develop when working together to help the unit be successful.
BCS 152	BCS 152 – Planning, Implementing and Promoting Roundtables	In this course, participants will learn how to plan and implement a roundtable to best serve the units in their districts and council. They will also discuss how to promote roundtables to units they serve and to new leaders.
BCS 154	BCS 154 - Roundtable Fundamentals	Roundtable is focused on FUN and giving new and seasoned leaders “the will to do, and the skill to do”. This course extends the learning material from Roundtable Commissioner Basic Training.
MCS 304	MCS 304 – Service for Units At Risk	Early detection and systematic problem-solving is critical for supporting units when they encounter problems which may prevent them from functioning effectively. This session will provide commissioners with ways to identify these units and discuss the processes needed to support the units in moving toward a stronger position. (Updated 4/15/22)
MCS 311	MCS 311 - All About the ADC's Role	This course defines the purpose of assistant district commissioners and how their various roles can benefit commissioner service at the district level.

MCS 312	MCS 312 - Recruiting The 21st Century Volunteer	We know how important it is to recruit new people to our teams, but how do we bring in a new generation of volunteers to commissioning? Join this engaging discussion with some enthusiastic Scouting volunteers who are part of that new generation. (Updated 4/15/22)
MCS 313	MCS 313 - Onboarding Commissioners	This session discusses the importance of onboarding commissioners when they move into a new position, the onboarding steps for different commissioner positions, and who is responsible for making sure that onboarding happens. (Updated 2/8/22)
MCS 314	MCS 314 - The Commissioner and the Professional	In this course, participants will learn more about the relationship between the commissioner and the professional and how they can work closely together to support unit success.
MCS 316	MCS 316 – Developing the Unit Service Plan	Use of a Unit Service Plan is a key method of commissioning service. This session discusses the purpose of the Unit Service Plan, the process of developing a plan, and steps for implementing the plan.
MCS 350	MCS 350 - Unit & Roundtable Commissioners Working Together	Unit commissioners and roundtable commissioners work together to ensure unit leaders have the support they need to succeed. This course shows how all commissioners help units identify and address their needs.
MCS 358	MCS 358 – Addressing Unit Challenges Through Roundtable	Roundtable plays a key role in unit service and in helping unit leaders address their challenges and roadblocks. A great roundtable team will deliver a quality event that encourages leaders to return each month. This course is the culmination of the CCS material directly related to monthly roundtables. (Updated 1/31/22)
MCS 413	MCS 413 – Retaining, Recognizing, and Rewarding Commissioners	This session will be a discussion on why commissioners leave, strategies to retain a strong commissioner staff, and ways to recognize and reward commissioners so they WANT to stay on your team! (SHAC course - updated for 2022)
DCS 501	DCS 501 – Selecting Your Project or Thesis Topic	This session will help those interested in learning more about the CCS doctorate degree process to identify what constitutes a good topic or focus area, and it covers the differences between a project or thesis. (Updated 12/31/21)
DCS 503	DCS 503 – Developing Your Project or Thesis	This session covers the project or thesis outline, as well as suggestions for writing and revising the project or thesis report. It will be helpful for participants to have a potential project or thesis identified when they attend, but it is not a requirement. (Updated 12/31/21)
DCS 516	DCS 516 – Succeeding With the Unit Service Plan	The Unit Service Plan is a roadmap to unit success, and with appropriate guidance, the commissioner staff can provide significant unit assistance. This session examines the district commissioner's role in completing unit service plans and how the district committee also plays a key role in service plan completion. (Updated 12/31/21)
DCS 601	DCS 601 - Successful District Commissioner Meetings	Are you looking for a way to strengthen your District Commissioner team? This course is designed to help you establish guidelines and add structure to your monthly District Commissioner staff meetings, which will strengthen your staff and help your team provide even better service to the units in your district. (SHAC course - NEW for 2022)

DCS 602	DCS 602 - Servant Leadership	Leadership is hard work. Being a great leader requires personal commitment and sacrifice for the benefit of others. Servant leaders help themselves by helping others succeed. They give credit generously to the team for work well done, and take the blame willingly on behalf of the team for work done poorly. Come learn why anyone would want to be a servant leader in an environment that discourages empowering others potentially at one's own expense. (SHAC course - NEW for 2022)
DCS 603	DCS 603 - Recruiting for Diversity in Scouting	Houston was rated the most diverse city in the nation in a 2021 study. Join our panel, reflecting some of the diversity in our own council, as they discuss current ideas for us to use to expand our teams and better represent our districts and the families we serve. (SHAC course - NEW for 2022)
CED 716	CED 716 - Navigating Difficult Conversations	Most Scouting conversations are pleasant and productive. But differences can arise when people disagree over their values, motivations, perceptions, or ideas. As commissioners, we need to be able to navigate difficult conversations in a way that leaves everyone feeling heard, understood, and valued. This session will help participants analyze conflict from a coaching point of view and use tools to help navigate those difficult conversations when they occur. (Updated 12/31/21)
CED 752	CED 752 - Advanced Roundtable Promotion	Roundtable is not a situation of "if you build it, they will come." You must first create a <i>robust</i> roundtable program that unit leaders need and then create a <i>robust</i> promotion plan to tell unit leaders <b>WHY</b> they should come to roundtable. The focus of this course will be the promotion plan. (Updated 12/31/21)
CED 802	CED 802 - Using Commissioner Tools to Manage Your Commissioner Team	The reports in commissioner tools can be daunting to someone who doesn't use them all the time. This course will help break down those barriers and teach you about some of the most useful reports to help you manage your commissioner team. (SHAC course - NEW for 2022)
CED 815	CED 815 - Scoutbook for Commissioners	This session will demonstrate key features of ScoutBook and explain how commissioners can use ScoutBook as a helpful tool in working with units.
CED 817	CED 817 - How Commissioners Support Membership Growth	We know we're ALL on the membership team in Scouting, and this session will be an interactive discussion of how commissioners can support membership growth in their units, their district, and their council.
CED 818	CED 818 - Commissioning in the Outdoors	Be prepared to "Escape the Indoors" when visiting your units! This session will discuss fun and creative ways for commissioners to take unit visits outside and enjoy some quality Scouting time while getting to know unit volunteers better than ever.
CED 896	CED 896 - Keynote by Frank Tsuru, National President of NESA	Come hear the inspiring personal Scouting story of SHAC's own Frank Tsuru, National President of NESA and the namesake of Tsuru Scout Camp at Camp Strake. This session will also include the annual recognition of new Distinguished Commissioner Service Award recipients, CCS Doctorate Degree recipients, and the annual commissioning ceremony of all commissioners and professional staff.