



# DISTRICT CHAIR EVENT GUIDE

[www.samhoustonbsa.org/scouting-for-food](http://www.samhoustonbsa.org/scouting-for-food)

## 2021 TIMELINE FOR SUCCESS

### **November 2020**

- Ensure all units have recruited a Unit Scouting for Food Chair.
- Validate recipient food banks and other agencies within the district who can benefit from the district's Scouting for Food drive, and confirm agency participation and that they will be open on collection day.
- Develop and define territories to be covered by each participating unit.
- Contact units and secure participation. Ensure units register their participation online at [www.samhoustonbsa.org/scouting-for-food](http://www.samhoustonbsa.org/scouting-for-food)
- Recruit additional support (Order of the Arrow chapters, Venturing Crews) to help at collection locations.
- Begin promoting the event on District Facebook page, encourage Units to advertise also.

### **December 2020**

- December 8-Training for each District Scouting for Food Chair-7 PM on ZOOM. Link will be sent to district SFF chairs.
- Emphasis will be on social media campaigns.
- December Roundtable in your district:  
Complete unit participation commitments. Make sure they register at: [www.samhoustonbsa.org/scouting-for-food](http://www.samhoustonbsa.org/scouting-for-food)

### **January 2021**

- January Roundtable:
  - Finalize volunteer commitments
  - Distribute door hangers and plans and logistics to units
  - Distribute supplies

### **January 30, 2021**

- Door Hanger Distribution Day! Scouts distribute door hangers to homes.

### **February 6, 2021**

- Food Collection Day! Scouts collect food from homes and deliver to their designated locations and food pantries.
- Ensure all units [report their number of participating Scouts and more detail here](#). With this information the Council support staff will prepare patches, unit-by-unit, for each Scout reported by the unit.

### **March 2021**

- Present patches to units, recognize volunteers, units, and exceptional participation at March Roundtable.

### **April 2021**

- Present patches to units, recognize volunteers, units, and exceptional participation at April Roundtable.



## **UNIT TERRITORY INSTRUCTIONS**

- Your unit should work its assigned territory only. It is crucial that you cover your assigned area thoroughly. Each year the council office receives many calls from disappointed people who tried to contribute but whose homes were missed.
- On boundary streets, collect on your side of the street only (unless given other instructions).
- Skip apartment units with controlled access and "No Solicitation" rules. Scouts should not enter a building with multiple units, but with a single entry that would allow a Scout to be out of sight from the street.
- Collect from private homes only. Do not solicit from grocery stores or other commercial establishments.
- Be certain Scouts are in full uniform, travel in groups of two or more, and are adequately supervised - this is especially true for Cub Scouts.
- Door hangers should be distributed door-to-door on Saturday, January 30, beginning at 9:00 a.m. Place hangers on a door handle or between a storm door and entry door. Do not put them in mailboxes; it is against the law.
- Food must be collected from contributors on Saturday, February 6, beginning no earlier than 9:00 a.m. Collect food from the same area where you distributed door hangers. Food should be turned in to your district collection station or local food pantry. District collection stations will be open from 10:00 a.m. Scouting personnel need to help staff the locations; closing times will be set by location management.
- If you have any questions, contact your District Scouting for Food Chair or your district Scouting Professional.

## **SAFETY GUIDELINES**

For guidelines specific to the 2021 campaign, be sure to refer to the Scouting for Food Safety Plan 2021, linked on the website.

- Do not go into unsafe areas.
- Use the buddy system and be safety conscious.
- No one-on-one contact between adults and youth members (e.g., have one adult and 2 youth members in a group).
- Use extreme caution when crossing streets.
- Never to ride in the back of pick-ups or trailers.
- Never to enter a home.
- Do not enter fenced yards with dogs.
- Always wear safety belts while riding in a vehicle.
- Always make sure an adult accompanies all Scouts.
- Wear a Scout uniform.
- Be friendly and courteous to everyone.
- Do not walk across lawns or flowerbeds. Use sidewalks
- Thank people even if they don't contribute.
- Have fun with your fellow Scouts!